

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
February 14, 2019
LCS Library – 6:00 PM

Call to Order by Deanna Lothrop, Board of Education President, at 6:00 PM
Pledge of Allegiance

MEMBERS PRESENT:

Deanna Lothrop, President
Kathy Dyer, Vice President
Kathy Gardner

Terry Countryman
Scott Rickett
Sherri Wilson, District Clerk

MEMBERS EXCUSED:

Ray McIntosh
Lynn Reichert

ADMINISTRATORS PRESENT:

Cammy Morrison, Superintendent
Patricia Gibbons, Dir. of Pupil Services
Sandra Rooney, Business Official

ADMINISTRATORS EXCUSED:

Barry Davis, Principal

OTHERS PRESENT: Seth Guenet; Zach Carpenter; Deborah Wilkinson; Heather Neville; Todd LaSage; John Warneck.

PRESENTATIONS:

- Mr. John Warneck, NCE Environmental Consultants presented the findings of the 2019-2020 Annual Fire Inspection. Mr. Warneck reported that the district had a very clean report, noting only a few minor items of concern, which have since been rectified. Mr. Warneck complimented Mr. Todd LaSage and the custodial department for their attention to maintaining compliance with NYS fire codes.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kathy Dyer, and seconded by Scott Rickett - Motion is approved 5 – 0.

1. **Approval of Minutes:**

- January 10, 2019 - Regular Meeting

2. **Approval of Buildings and Grounds requests:**

None at this time

3. **Conferences and Workshops:**

- **Mar. 19-20, 2019:** Statewide Early Learning Standards, Margaret Brennen – Strong Museum, Rochester, NY

4. **Approval of Financial Reports:**

- School Business Report – (Verbal)
- Treasurer's Report, December 2018
- General Fund Warrant #16
- Supplemental Fund Warrant #14
- School Lunch Fund Warrant #9
- Federal Fund Warrant #5

REGULAR AGENDA

Other Discussion and Action

1. **Public Comments:** None at this time

2. **Ongoing Agenda Items:** None at this time

3. **Board Information:**

- **February 27, 2019:** Invitation, JLSBA Dessert Workshop – Preparing for the Legislative Breakfast – Leff-Lewis BOCES Administrative Building – 6:00 -7:30 PM.
- **February 27, 2019:** Tri-Board Meeting – LCS Library – 6:00 PM
- **February 28, 2019:** BOE Buildings & Grounds Meeting – LCS Conference Room – 5:00-6:00 PM

- **Mar. 8, 2019:** Invitation, JLSBA Legislative Breakfast – Participating Guests: Senators Griffo & Ritchie; Assemblypersons Blackenbush, Smullen & Walczyk; Congresswoman Elise Stefanik – Jeff-Lewis BOCES Conference Room. **Registration is due by March 1, 2019.**
 - **Mar. 14, 2019:** BOE Finance Committee Meeting - LCS Conference Room – 5:00-6:00 PM
 - **April 11, 2019:** NHS Recognition Reception – Watertown High – 6:00 PM
4. **Board Information, LCS Events:**
- **Jan. 28-Feb. 1, 2019:** LCS Student Council Spirit Week, T. McIntosh & J. Oliver – LCS
 - **Jan. 28-Feb. 11, 2019:** Class of 2020 Fundraiser, B. Faulknham & B. Goodhart - Little Ceasar Pizza Sales – LCS
 - **Jan. 30, 2019:** ASVAB Testing, Chris Rowland – DL Room – 8:30-11:30 AM
 - **Feb. 2, 2019:** LYC Gr. 5-6 Boys' Basketball, Scott Radley – LCS Gym – 2:00-3:15 PM
 - **Feb. 2-3, 2019:** Varsity Club Fishing Derby Breakfast, Tammy McIntosh – TMB Fire Hall - 6:00-11:00 AM
 - **Feb. 4-8, 2019:** NHS Food Drive, B. Faulknham/A. Teachout – LCS
 - **Feb. 4, 2019:** Ribbon Cutting Ceremony for Dental Program, Christine Rickett – LCS Health Room – 10:00-10:30 AM
 - **Feb. 7, 2019:** Spring Sports Coaches Meeting, Tammy McIntosh – LCS Conference Room – 3:00-4:00 PM
 - **Feb. 11-28, 2019:** Class of 2021 Fundraiser, Katie Perkins – Sweet & Salty Sales – LCS
 - **Feb. 11, 2019:** End of Day Dismissal Staff Meeting, Christine Rickett – LCS Library – 3:00 – 3:25 PM
 - **Feb. 13, 2019:** Gr. 10 Field Trip, Chris Rowland – JL BOCES & JCC Visit – 9:00 AM – 1:30 PM
 - **Feb. 15, 2019:** Gr. 10-12 Movie Event, Christine Rickett – Schindler's List – LCS Gym – 8:30 -11:30 AM
 - **Feb. 25, 2019:** Sexual Harassment Staff Training, Christine Rickett – Mr. Goodhart's Room – 3:00-3:45 PM
 - **Feb. 28, 2019:** Science Fair, Christine Rickett – 11:20 AM – 7:00 PM. Parent viewing 6:00-7:00 PM.
 - **Mar. 6, 2019:** Varsity Club Dugout Mission, Tammy McIntosh – Hosted by Raymour & Flanigan, Watertown, NY – 5:30 – 8:30 PM
 - **Mar. 13, 2019:** Gr. 3-8 Field Trip, Christine Rickett – Drumatix Performance, Clayton Opera House – 9:30 -11:20 Am and 12:30-2:20 PM
 - **Mar. 15, 2019:** Gr. 6-12 NHS Spring Dance, B. Faulknham/A. Teachout – Copley House – Gr. 6-8, 6:00-8:00 PM & Gr. 9-12 8:15 – 10:15 PM.
 - **Apr. 5, 2019:** Gr. PK Teddy Bear Picnic, Irene Sullivan – Pre-K room – 1:30-2:00 PM
 - **Apr. 5, 2019:** Kindergarten Parent Information Session, Bridgette Stumpf – Kindergarten rooms – 2:00 PM, directly following Teddy Bear Picnic
 - **May 3, 2019:** Kindergarten Screening, B. Stumpf/M. Malone – LCS Stage – 8:30 AM – 3:00 PM
 - **May 17, 2019:** LCSTA Plant Sale, Irene Sullivan – LCS Barn – 8:00 AM – 6:00 PM
 - **June 26, 2019:** Kindergarten Graduation, B. Stumpf – LCS Gym – 9:00-10:00 AM

5. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **2019-20 St. Lawrence-Lewis Cooperative Purchasing Ultra-Low Sulphur Diesel Fuel Award**, Plan C fluctuating rate with supplier Buell, for Lyme Central School Fuel Depot.

Motion for approval by Terry Countryman, seconded by Kathy Gardner, with motion approved 5 - 0.

6. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **2019-20 St. Lawrence-Lewis Cooperative Purchasing Fuel Oil Award**, Plan C fluctuating rate with supplier Adirondack Energy for Lyme Central School Main Building, and with supplier Suburban Heating Oil Partners, for Lyme Central School Bus Garage/Fuel Depot.

Motion for approval by Terry Countryman, seconded by Kathy Gardner, with motion approved 5 - 0.

7. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **2019-20 St. Lawrence-Lewis Cooperative Purchasing LP Gas/Propane Award**, Plan C fluctuating rate with supplier Suburban Heating Oil Partners, for Lyme Central School Main Building.

Motion for approval by Terry Countryman, seconded by Kathy Gardner, with motion approved 5 – 0.

8. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **2019-2020 Annual Fire Inspection** on Lyme Central School District Main Building, Garage, Bus Garage, and Fuel Station as reported by Mr. John Warneck, NCE Environmental Consultants.

Motion for approval by Terry Countryman, seconded by Scott Rickett, with motion approved 5 - 0.

9. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education.

Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 5 – 0.

ADMINISTRATIVE REPORTS:

- Principal Report, reviewed by Patricia Gibbons
- Director of Pupil Services Report
- Superintendent Report
- School Health Report

CORRESPONDENCE AND COMMUNICATIONS

- 10. Correspondence Log: Following meeting held on January 10, 2019
- 11. Calendar of Events: February 2019

RECOMMENDATIONS AND ACTION

12. **Board Action:**

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Add two (2) Substitute Teachers**
- **Add two (2) 2018-19 Game Assistants**
- **Add one (1) Co-Dramatic Production Advisor**

Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 5 - 0.

13. **Board Action - Personnel Changes as listed:**

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Kathy Gardner, and seconded by Scott Rickett
Motion is approved 5 - 0.

(A) Retirements:

Name	Position	Effective Date
Terry M. Perry	1 FTE Elementary Teacher	June 30, 2019

The Lyme Central School Board of Education wishes to thank Mrs. Perry for her many years of dedicated service to the district and for her caring and conscientious devotion to the students of Lyme Central School.

(B) Resignations as listed:

Name	Position	Effective Date
Laurie Wicks-Drury	Bus Monitor	Jan. 14, 2019

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Xandra Feisthamel	Substitute Teacher	Non-Certified, less than 2 yr. degree \$85 per day	N/A	Feb. 15, 2019
Anthony Garcia	Substitute Teacher	Non-Certified, 4yr. degree \$90 per day	N/A	Feb. 15, 2019
Camille Stevenson	2018-19 Game Assistant	\$18 per game	N/A	Retroactive to Feb. 2, 2019
Marissa Walker	2018-19 Game Assistant	\$18 per game	N/A	Feb. 15, 2019
Daniel Davis	2018-19 Dramatic Production Co-Advisor	\$961 Stipend	N/A	Retroactive to Dec. 17, 2018

(D) PAID Coaching Appointments as listed: None at this time

(E) UNPAID Coaching Appointments as listed: None at this time

14. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Xandra Feisthamel – Substitute Teacher**
- **Anthony Garcia - Substitute Teacher**
- **Camille Stevens – 2018-19 Game Assistant**
- **Marissa Walker - 2018-19 Game Assistant**
- **Dan Davis – 2018-19 Drama Production Co-Advisor**

Motion for approval by Kathy Gardner, seconded by Scott Rickett, with motion approved 5 - 0.

ITEMS FOR NEXT MEETING – March 14, 2019

- 2019-2020 annual budget updates and review

EXECUTIVE SESSION: There was no Executive Session held.

Motion for Adjournment: **There being no further business or discussion**, a motion is requested to adjourn the regular meeting.

Motion was made by Kathy Gardner, seconded by Kathy Dyer, to adjourn the regular meeting, with motion approved 5 – 0. Time adjourned, 6:50 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, February 14, 2019
- All minutes are unofficial until approved by the Board of Education